

City of Zanesville 401 Market St Zanesville, OH 43701 (740) 617-4916
Application and Contract for Rental Dwelling
Water / Sewer / Sanitation Service

Service Address		Billing Acct #	<input type="checkbox"/> Residential	# of Units	Billing Service Start Date	Accepted By	Date
Owner		Co-Owner	Tenant		Co-Tenant		
Owner Billing Address			Tenant Billing Address				
Paperless Billing <input type="checkbox"/> YES <input type="checkbox"/> NO	Email		Paperless Billing <input type="checkbox"/> YES <input type="checkbox"/> NO	Email			
Phone	Employer		Phone	Employer			
DL ID/ TAX ID	DOB		DL ID/ TAX ID		DOB		
Owner Signature			Tenant Signature				

Owner Authorizes Tenant Direct Billing Agreement YES NO

Property owners are the sole party responsible for the base rate and consumption of the municipal services per dwelling. Residential rental property owners, desiring water service, who agree to allow the property owner's utility bill to be sent to their "Tenant", must sign for each service, for each new "Tenant", before such service will be provided. Prior to new service the current utility bill for the dwelling must have a zero (\$0) balance. A residential rental property owner who authorizes their water service bill to be sent to their "Tenant" still bares the full responsibility for the payment of their water service bill.

The City of Zanesville only contracts for services with the owner of the dwelling.

Property Owner Agreement:

Billing Address: I understand and agree the tenants at the service address covered by this agreement are authorized to receive water/sewer bills.

I understand and agree that this agreement does not relieve me of property owner liability as described in Zanesville City Ordinance # 84-40 and as may be amended, **and I am responsible for all charges to the above service address, such as unpaid water and sewer charges accrued by tenants.**

Once the Tenant Direct Billing Agreement becomes effective, I will receive notice of all delinquencies regarding the above service address. I further give the City of Zanesville my permission to provide notice to me at the phone number listed in this application.

Deposits are applied when final bill is processed.

Refusal to give complete information and to sign the application/contract prohibits the turn-on of service(s).

Refusal to provide timely access to the dwelling for shut-off by the dwelling owner will result in the shut-off of utilities to the property regardless of the number of dwellings served.

Tenants are not eligible for extensions or payment schedules. Additionally, once a property is delinquent to the point of shut-off services, the property will need to have a \$0 balance due prior to turn-on. Service turn-on can only be authorized by the property owner.

The undersigned hereby agrees to be governed by the rules and regulations of the Zanesville Utilities Department, including such rules regarding responsibility for payment, and that the Utilities Department reserves the right to discontinue service to the property until such delinquency is paid.