

**City Council Meeting
Agenda of Business
July 10, 2023**

The Lord's Prayer

Pledge of Allegiance to the Flag

A. Roll Call

B. Approval of Meeting Minutes Dated June 26, 2023

C. Communications, Reports, and Resolutions

1. **Communication from Mayor Don Mason** – Muskingum County Center for Seniors Board – Mayor Mason hereby recommends the appointment of Miss Flora L. Martin to the Muskingum County Center for Seniors Board. Miss Martin's term will expire July 11, 2026.
2. **Resolution No. 2023-64** – Introduced by Council – A Resolution authorizing the sale, by internet auction during calendar year 2023, of city owned personal property which is not needed for public use or which is obsolete or unfit for the use for which it was acquired. (First Reading)

D. Proposed Ordinances

1. **Ordinance No. 2023-65** – Introduced by Council – An Ordinance authorizing the Public Service Director to advertise for bids and enter into a professional contract for disposal of bio-solids from the City's Wastewater Treatment Facility. (First Reading)

E. Ordinances for Action

1. **Ordinance No. 2023-63** – Introduced by Council – An Ordinance authorizing the Public Service Director to contract with Greystone Construction to supply and build a new Sanitation storage facility through the Sourcewell Cooperative Purchasing Program. (Second Reading)

F. Traffic Orders

No Traffic Orders were filed for this meeting.

G. Miscellaneous and Unfinished Business

None

H. Private Petitions and Communications

None

The next regular meeting is scheduled for July 24, 2023.

This meeting is open to the public who may attend in person or attend by phone or Internet using the information below.

Phone **1-844-621-3956** US Toll Free or **1-415-655-0001** US Toll
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ZANESVILLE CITY COUNCIL MEETING MONDAY, JUNE 26, 2023

ZANESVILLE CITY COUNCIL MEETING – MONDAY, JUNE 26, 2023

The Zanesville City Council met in regular session at 7:00 p.m. on Monday, June 26, 2023 in the City Council Chambers, 401 Market Street, Zanesville, Ohio.

Mr. Vincent: Good evening everyone. I'd like to call Zanesville City Council meeting to order for June 26, 2023. Please stand and join me in the Lord's Prayer followed by the Pledge of Allegiance to the Flag.

Mr. Vincent led those present in the Lord's Prayer and the Pledge of Allegiance to the Flag.

Mr. Vincent: May I have roll call, please?

The following members of Council answered roll call: Mr. Ballmer, Mr. Baker, Mr. Ware, Miss Bradshaw, Mr. Pettit, Mrs. Osborn, Mr. Foreman, Mr. Roberts, and Mr. Vincent. Mr. Wolfe was absent.

Mr. Vincent: With that, I need a motion to excuse Mr. Wolfe.

Mrs. Osborn made a motion to excuse Mr. Wolfe. It was seconded by Pettit.

Mr. Vincent: Is there any discussion? Hearing none, all in favor of excusing Mr. Wolfe, signify by saying aye. Those opposed nay.

A voice vote was taken with all being in favor. None were opposed.

Mr. Vincent: Motion carries. Mr. Wolfe stands excused.

APPROVAL OF MINUTES

Mr. Vincent: We are now at the minutes for June 12, 2023. What is Council's pleasure?

Mr. Pettit moved to approve the minutes of June 12, 2023 as written. It was seconded by Mr. Roberts.

Mr. Vincent: Is there any discussion? Hearing none, all in favor of approving the minutes, signify by saying aye. Those opposed nay.

A voice vote was taken with all being in favor. None were opposed. Mr. Wolfe was absent.

Mr. Vincent: Motion carries.

COMMUNICATIONS, REPORTS, AND RESOLUTIONS

Mr. Vincent: We are now at Communications, Reports, and Resolutions, which we have none. So we move on now to Proposed Ordinances.

PROPOSED ORDINANCES

Ordinance No. 2023-63 – Introduced by Council – An Ordinance authorizing the Public Service Director to contract with Greystone Construction to supply and build a new Sanitation storage facility through the Sourcewell Cooperative Purchasing Program.

Mr. Vincent: We are at first reading.

Mr. Pettit moved for first reading. It was seconded by Mr. Roberts.

Mr. Vincent: Is there any discussion? Hearing none, all in favor of first reading, signify by saying aye. Those opposed nay.

A voice vote was taken with all being in favor. None were opposed. Mr. Wolfe was absent.

Mr. Vincent: Motion carries. Returns to our next meeting for second reading.

ORDINANCES FOR ACTION

Ordinance No. 2023-53 – Introduced by Council – An Ordinance approving the annexation of approximately 5.6 acres owned by the Zanesville City School District and the Muskingum Valley Park District to the City of Zanesville and declaring an emergency.

Mr. Vincent: We're at third reading.

Mr. Roberts moved for third reading. It was seconded by Mrs. Osborn.

Mr. Vincent: Is there any discussion? With that, in communication with the Law Director, Mr. Tarbert, we don't have the emergency language on the bottom of this, and it's recommended we add that under Section 5. Is that correct, Mr. Tarbert?

Mr. Tarbert: That's correct or just amend Section 4 to add that language.

Mr. Vincent: I'm sorry.

Mr. Tarbert: That's correct, yes, add it to Section 5.

Mr. Vincent: Section 5, thank you sir. So with that, the recommended language that we standardly use is, so it would read, "*Section 5: For the reasons stated above, this Ordinance is declared to be an emergency measure. Provided it receives the affirmative*

ZANESVILLE CITY COUNCIL MEETING MONDAY, JUNE 26, 2023

vote of six (6) or more members of City Council, this Ordinance shall take effect and be in force immediately upon its passage and approval of the Mayor. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.” Do you want to make that motion to add that?

Mrs. Osborn: So moved.

Mr. Baker: Second.

Mr. Vincent: Is there any discussion on that? All in favor of that amendment, signify by saying aye. Those opposed nay.

A voice vote was taken with all being in favor. None were opposed. Mr. Wolfe was absent.

Mr. Vincent: Motion carries. We are now at 2023-53 as amended.

Mrs. Osborn: Move to approve.

Mr. Baker: Second.

Mr. Vincent: Is there any discussion? Hearing none, we will have roll call vote for passage.

Roll call vote for passage.

7 Ayes

1 Abstention (Mr. Foreman)

1 Absent (Mr. Wolfe)

Mr. Vincent: Ordinance passes as an emergency.

Ordinance No. 2023-54 – Introduced by Council – An Ordinance authorizing the Mayor to provide a raise in excess of 5% to the Community Development Director.

Mr. Vincent: We're at third reading.

Mr. Roberts moved for third reading. It was seconded by Mr. Pettit.

Mr. Vincent: Is there any discussion? Hearing none, we will have roll call vote for passage.

Roll call vote for passage.

8 Ayes

1 Absent (Mr. Wolfe)

Mr. Vincent: Motion carries. Ordinance is passed.

ZANESVILLE CITY COUNCIL MEETING MONDAY, JUNE 26, 2023

Ordinance No. 2023-61 – Introduced by Council – An Ordinance authorizing the City of Zanesville to enter into a Community Reinvestment Area agreement with Elysa's Interiors, LLC and declaring an emergency.

Mr. Vincent: Motion to waive?

Mr. Pettit made a motion to waive the readings. It was seconded by Mrs. Osborn.

Mr. Vincent: Is there any discussion of waiving?

Mr. Baker: Mr. President?

Mr. Vincent: Mr. Baker.

Mr. Baker: Just as a point of information, this came up before the Community Development Committee, but we were unable to recommend one way or another due a lack of a quorum.

Mr. Vincent: Okay, thank you, sir. Is there any other discussion? Okay, we'll have roll call vote on waiving of the readings.

Roll call vote for waiving of the readings.

7 Ayes

1 Abstention (Mr. Roberts)

1 Absent (Mr. Wolfe)

Mr. Vincent: Motion to waive carries. Now I need a motion for passage.

Mr. Pettit moved for passage. It was seconded by Mr. Foreman.

Mr. Vincent: Is there any discussion? It's nice we have these coming to Zanesville and to help improve downtown, and we hope to get lots more. Correct, Mr. Schley?

Matt Schley: Yes, sir.

Mr. Vincent: Thank you. Let's have roll call vote for passage.

Roll call vote for passage.

7 Ayes

1 Abstention (Mr. Roberts)

1 Absent (Mr. Wolfe)

Mr. Vincent: Motion carries. Ordinance is passed.

TRAFFIC ORDERS

Mr. Vincent: We now move to Traffic Orders, which we have none.

MISCELLANEOUS AND UNFINISHED BUSINESS

Mr. Vincent: So we'll move to Miscellaneous and Unfinished Business and turn to the Mayor first.

Mayor Mason: I'll just say this coming Thursday, we have probably one of the best bands we've had here in the last three years, Conspiracy Band, out of Columbus. Rodney Sutton heads it up. Everybody loved them last year. Be there or be square.

Mr. Vincent: Thank you, Mayor.

Mr. Ware: I'll second that.

Mr. Vincent: All right, anything else from Council?

PRIVATE PETITIONS AND COMMUNICATIONS

Mr. Roberts moved to adjourn at 7:06 p.m. It was seconded by Mrs. Osborn.

Mr. Vincent: All in favor of adjournment, signify by saying aye. Those opposed nay.

A voice vote was taken with all being in favor. None were opposed. Mr. Wolfe was absent.

Mr. Vincent: Motion carries. We stand adjourned, and we had no private petitions this evening. Thank you.

Billie Corns
Clerk of Council

Dan Vincent
President of Zanesville City Council



Council-Mayor Government
Donald L. Mason, Mayor

THE CITY OF
Zanesville

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MEMORANDUM

TO: Members of City Council

FROM: Mayor Donald L. Mason 

DATE: July 5, 2023

SUBJECT: Board Appointment

Muskingum County Center for Seniors Board

I am hereby recommending the appointment of Miss Flora L. Martin to the Muskingum County Center for Seniors Board. She is a lifelong resident with a legacy of outstanding service to our community. She received her BS in Elementary Education from Ohio University Zanesville and earned her MA as an Education Administrative Specialist at The Ohio State University. She taught at Zanesville City Schools and became assistant principal and principal at the elementary and middle school level.

Miss Martin was a member of the Ohio Elementary Association of School Administrators, ASCD, has had membership in Phi Delta Kappa, past trustee of the Muskingum Community Foundation, past member and President of the YWCA board of directors, Zanesville Lions Club, and has served on various committees for Muskingum University and OUZ. She also was a volunteer at Bethesda Hospital for 15 years in the Junior Assembly. She is currently secretary on the Zanesville Civic League Community Center board.

She has served on other community boards over the years. Miss Martin was a 2005 Woman of Achievement winner receiving the Winifred K. Vogt Education Award and a past Martha Holden Jennings Scholar. She was the 2012 NAACP Foot Soldier recipient for her years in the education of Zanesville's students. She is also a member of the Minority Business Resource Network and a member of the committee publishing "Archives of the People" (A publication honoring and highlighting blacks who have come through Zanesville and made a difference in their lives.)

Thank you for your consideration and approval.

Miss Martin's term will expire July 11, 2026.

Thank you!

DM/pke

Ways and Means Committee
Andy Roberts, Chair

RESOLUTION #2023-64
INTRODUCED BY COUNCIL

A RESOLUTION AUTHORIZING THE SALE, BY INTERNET AUCTION DURING CALENDAR YEAR 2023, OF CITY OWNED PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE OR WHICH IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED

WHEREAS, pursuant to R.C. 721.15(D), Council for the City of Zanesville may adopt, during each calendar year, a resolution expressing its intent to sell municipally owned property, regardless of the property's value, by internet auction; and

WHEREAS, the City will follow the online sales terms and conditions as set forth by GovDeals.com; and

WHEREAS, Council for the City of Zanesville wants to use GovDeals, Inc., at GovDeals.com, as the City's contracted representative to conduct auctions on its behalf for all property.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ZANESVILLE, COUNTY OF MUSKINGUM, STATE OF OHIO, A MAJORITY OF MEMBERS PRESENT CONCURRING THAT:

Section One: During calendar year 2023, city owned personal property which is not needed for public use, or which is obsolete or unfit for the use for which it was acquired, may be sold at internet auction.

Section Two: All internet auction sales shall be conducted under the authority and direction of the Mayor or his designee(s).

Section Three: All internet auction sales shall be conducted by GovDeals.com internet auction service, 5907 Carmichael Place, Montgomery, AL 36117, phone (800) 613-0156.

Section Four: All internet auction sales shall be conducted pursuant to the rules and regulations promulgated and in effect for GovDeals.com.

Section Five: For each internet auction sale, bidding shall remain open for not less than ten (10) days, including Saturdays, Sundays and legal holidays.

Section Six: The City of Zanesville shall publish, in a newspaper of general circulation within the City, or as provided in R.C. 7.16, notice of its intent to sell all unneeded, obsolete, or unfit municipal personal property by internet auction. This notice shall include a summary of the information provided herein and shall be published twice. The second notice shall be published not less than ten (10) nor more than twenty (20) days after the previous notice. A similar notice also shall be posted continually throughout the calendar year in a conspicuous place in the office of the Clerk of Council. The notice also shall be posted continually throughout the calendar year on the City's web site.

RESOLUTION NO. #2023-64

Section Seven: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Section Eight: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of Council and that all deliberations of the Council and any of the decision making bodies of the City of Zanesville which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section Nine: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED _____, 2023

ATTEST: _____
Billie Corns
Clerk of Council

Daniel M. Vincent
President of Council

APPROVED: _____, 2023

This legislation approved as to form:

Donald L. Mason
Mayor

Law Director's Office

Department of Public Service
Scott Brown, Director

ORDINANCE NO. 2023- 65
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING THE PUBLIC SERVICE DIRECTOR TO ADVERTISE FOR BIDS AND ENTER INTO A PROFESSIONAL CONTRACT FOR DISPOSAL OF BIO-SOLIDS FROM THE CITY'S WASTEWATER TREATMENT FACILITY.

WHEREAS, the City of Zanesville's Wastewater Treatment Facility collects and processes bio-solids which must be disposed of on a continuing basis; and

WHEREAS, the City of Zanesville has an existing contract with an Environmental Protection Agency (EPA) approved landfill for periodic disposal of the Wastewater Plant sludge for up to a 3-year period.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Zanesville, State of Ohio, that:

SECTION ONE: The Public Service Director is hereby authorized to advertise for bids and enter into a professional contract, for up to a 3-year period, for disposal of bio-solids generated at the Wastewater Treatment Facility with the lowest and best bidder.

SECTION TWO: The cost for the disposal is estimated to be \$300,000.00 per year and shall come from line item 604.5451.53243.

SECTION THREE: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED _____, 2023

ATTEST: _____
Billie Corns
Clerk of Council

Daniel M. Vincent
President of Council

APPROVED: _____, 2023

This legislation approved as to form:

Donald L. Mason
Mayor

Law Director's Office

Public Service Committee
Andrew Roberts, Chair

**ORDINANCE NO. 2023 – 63
INTRODUCED BY COUNCIL**

AN ORDINANCE AUTHORIZING THE PUBLIC SERVICE DIRECTOR TO CONTRACT WITH GREYSTONE CONSTRUCTION TO SUPPLY AND BUILD A NEW SANITATION STORAGE FACILITY THROUGH THE SOURCEWELL COOPERATIVE PURCHASING PROGRAM.

WHEREAS, through Ordinance 2021-36, City Council authorized the City to continue to participate in various Cooperative Purchasing Programs for equipment purchases; and

WHEREAS, the City's current sanitation storage facility is insufficient in size; and

WHEREAS, the City staff has determined that a hoop style building is the most economical choice; and

WHEREAS, the total cost for furnishings and installation of the Greystone portion of the building is estimated to cost \$120,000; and

WHEREAS, the Sourcewell Cooperative Purchasing Program performed the competitive bidding for both the material and labor.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio, that:

SECTION 1: The Public Service Director is hereby authorized to contract with Greystone Construction Sourcewell Contract #091319-BRT for the purchase and construction of a hoop style building for Sanitation storage.

SECTION 2: The cost for the materials and labor are \$120,000 and will be purchased from line item 202-6541-54448.

SECTION 3: This Ordinance shall take effect upon the approval of the Mayor and after the earliest period allowed by law.

PASSED: _____, 2023

ATTEST:

BILLIE CORNS,
Clerk of Council

DANIEL M. VINCENT,
President of Council

APPROVED: _____, 2023

**THIS LEGISLATION APPROVED
AS TO FORM**

DONALD MASON,
Mayor

LAW DIRECTOR'S OFFICE