



Council – Mayor Government

THE CITY OF  
**Zanesville**

Ways & Means Committee  
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**Zanesville City Council Ways & Means Committee Agenda  
Council Chambers, 401 Market Street, Zanesville, OH  
Monday, April 17, 2023 at 5:00 p.m.**

This meeting is open to the public to attend in person or remotely by using the information below. This meeting is for discussion pertaining to the upcoming Ordinances and discussion items of the Ways & Means Committee for review as follows:

**ROLL CALL**

**MINUTES** – Approval of the minutes of March 20, 2023.

**RESOLUTION AND ORDINANCES**

1. **Ordinance No. 2023-38** – An Ordinance authorizing the proper city official to provide funds to Transitions, Inc., for support of operational expenses to provide shelter and programs for victims and families of domestic violence in our community.  
(First Reading 4/10/2023)

**DISCUSSION**

1. **Enterprise Fleet Management Virtual Presentation**
2. **Community Ambulance Discussion**

The next regular scheduled meeting is 5:00 p.m., May 15, 2023.

This meeting is open to the public who may attend in person or attend by phone or Internet using the information below.

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**WAYS AND MEANS COMMITTEE MEETING**

March 20, 2023 at 5:00 p.m.

Mr. Sharrer: It is 5:00. I will call this meeting of the Zanesville City Council Ways and Means Committee to order. Could I have roll call, please?

Committee Members present: Councilperson J. Rob Sharrer, Chairperson; Councilperson Andrew Roberts; Councilperson Joey Osborn; and Councilperson Brad Wolfe.

Others present:

Mark Ballmer, Citizen

Jan Bradshaw, Second Ward Councilperson

Scott Brown, Public Service Director

Billie Corns, Clerk of Council

Chris Crook, Times Recorder

Kade Haddox, Budget & Finance

Lisa Hittle, IT

Cody Pettit, Council-at-Large

Dan Vincent, President of Council

**APPROVAL OF MINUTES OF FEBRUARY 22, 2023**

Mr. Sharrer: I will entertain a motion to approve the minutes of February 22.

Mr. Roberts moved to approve the minutes as written. It was seconded by Mr. Wolfe.

Mr. Sharrer: A motion and a second. Any discussion? Hearing none, all in favor signify by saying aye. None left to oppose. Motion carries. Minutes are approved.

A voice vote was taken with all present in favor. None were opposed. Motion carries.

**DISCUSSION**

**1. Update on the City's investments by David Wolfe, City Treasurer**

Mr. Sharrer: We go on to discussion, and I would like to bring up our good friend and former councilmember, our Zanesville City Treasurer, David Wolfe, for an update on the city's investments.

David Wolfe: Thank you. I'll take the opportunity to just to share with you insights and the financial condition of the city. As you well know, my last day of work is this Thursday, and I thought this would be an opportune time to just kind of bring everybody up to date and share a few insights. As the Treasury Department, we are responsible for paying 343 employees across 44 departments with 9 different contracts. We're also responsible for income tax collections and disbursement of all city funds. We're responsible for planning and controlling cash flow, along with prudent investment of all available funds. Naturally what I wanted to review tonight, where we are financially with our investments. I have several charts to share.

First, what we did several years ago, we did the update on the investment policy. At the time these are all important, but the safety, liquidity, and return on investment. The safety of our securities is identified as the most important, liquidity close behind, and then return on investment. So with the banking things that are going on today, I felt this was an opportune time to just bring us up. Where do we stand? How does that impact us as far as our investments?

You're familiar with this report or maybe similar to this. Your budget report always shows beginning cash, your activity in the fund, and then your ending cash. So each fund has a certain cash allocated balance. But if you get on this report at the end, so overall at this point in time, there is \$28,463,000 in funds across the city. But this is the section that I deal with on my end in terms of where those dollars are allocated. We have some in checking accounts, some in some CD's, some that are in escrow, and some that are investments. So it's kind of allocated in total it's across all the funds, but then we just look at those are claimed by other funds and allocated.

To that end, I wanted to share here in terms of when we look at that pooled cash report, you know we have to have money in our checking account to pay our bills, and there's a certain amount that we need for that. We don't make a lot of interest on that. So we have an intermediate fund, STAR and that sort of thing, that's available next day. So that's what I would call intermediate funds. Then we have the long-term funds where we tend to make more secure investments, but it's tied up for a longer period of time. So what I've done here is kind of did a graphical presentation of where we are the past several years. The bottom section of that color is what's in our long-term funds, intermediate funds, funds that might be available tomorrow if we needed them, and then our checking account. Obviously, we want to try and keep as little as possible in our checking account because we make .25 percent or less on those overnight funds. These securities here are with the STAR program. We might make 2 ½ percent on those. And we can make maybe up to 4 or 5 percent on these. We'll talk about some of the spreads.

What I wanted to point out is one of the things I did when I came onboard is got heavily involved with the STAR program. And so instead of just keeping everything in a cash, which was the blue, I started to look at STAR overnight deposits in terms of we were getting like 2 ½ percent greater return. I have a chart to show you in a minute about fed funds and what they've done over the years. At that point in time, we could get 2 ½ percent more by being in these versus being in these. Remember by our policy, we are limited on what we can invest in. So it's very secure, very long-term, government-type things. We can't invest in equity, whatever we have, CD's, FDIC insured, or we have government agencies. Pretty much that's our core. So I'll show you a chart in a minute about the interest rates. What this first one, this is just our long term investments, and the line is what we have actually invested in the funds, and then the blue line is what they're actually worth. So because we earn a fairly low rate and we don't have a long time, those fund invested, there's not a whole lot of difference between where we have those securities and where the earnings are now. But there is some growth on those funds.

We have 85 or so more securities, and every month we run a report, which essentially I didn't bother you with this detail. But this is every single security we own. Each security has its own unique CUSIP number. They are held in three different collateral places. We have three different advisors that we use, and you can see the first one, 1.35, .5, 3.5. There's a lot of different rates, and I'll show that in a minute. So basically, whatever the fed fund's rates are, since we are dealing with federal government securities

for the most part, what the fed does affects us greatly. And so again, when you're in that 18 market and we were looking at some of those rates, we were seeing 3 and 4 percent, but that's what the fed was like. With COVID, essentially rates dropped down to near 0, and it's been that way for about 2 years. And you can see the rapid rise with the fed funds rates. And that's been a problem with the bank that that has been the issue is the rates have gone up so fast they were trying to invest long term. They were trying to go out 3 years, 4 years, 5 years to get that bigger return, but in return now they needed their money. And so one of the things I want to talk about from the city perspective, short term, intermediate, and long term. I want to show you some graphs and charts, what we're trying to do, why we're different. We don't have the immediate need for funds, but we have to be aware of what we need. Those funds have to be available for us to be able to spend when it's necessary.

This is a chart, and this kind of shows where our funds are. So, the gray, this is federal funds. These are government agencies, and these are individual CD's. Each CD cannot be greater than \$250,000 or we're not insured. So we can only invest across the country. Different CD's, banks are available. So that's how much we have in individual CD's. This is how much in fed funds. And we still can invest in muni bonds. We have a couple municipal bonds, Kirkersville and some other, I think two securities in that batch that was recommended to us.

I talked about the rates. So basically this is the fed funds rate. So, 2 percent is here, and this is the volume of investments that we have under 2 percent. So, roughly 60 percent of our investments are under 2 percent because we've been in that 2-year flat, flat rate. Here is some we have 2 to 5 percent, so we have about 40 percent here. I was excited when I could put a 5 percent bond on our charts because that's pretty unheard of, but it's the environment that we're in. Part of that comes from, we always want to keep liquidity in mind. And so, one of the things, even though it's long term, I say short, intermediate next day, no long term. Even our long-term securities for the first 2 years, we have 60 percent of our money that could mature in the next 2 years. So between what's in our checking account, what's overnight, and what's in the next 2 years, we have a fair amount of our investments in that category in case, again, we need funds. We want to have them available. I'll show you a couple more here. I guess that's really it. I came back to this chart in terms of trying to show, again, in terms of what we're trying to, even though we've got short, intermediate, and long term, this long term is still heavily weighted to the short end. So, I kind of wanted to just address what happened to the banks and how we're different with our liquidity and that sort of thing. So, the whole thing gives you a brief overview. I guess, any questions at this point? I kind of went through that quickly. I know you have a full agenda.

Mr. Sharrer: Are there any questions from the committee?

David Wolfe: I just wanted to say I've been honored to serve for the 7 years – 2 years on Council and 5 years as the Treasurer. I've grown personally, professionally, and over those years am thankful for everyone's support. We have a solid financial base, a great team of individuals, and seems like a good time to step away and enjoy the next phase of life that I am in. I worked hard these past few weeks to assure that we have a smooth transition and am confident we have and leaving it in good hands and a firm foundation. Thank you.

Mr. Roberts: Thanks, David.

Mr. Sharrer: Thank you, David. And personally, I would just like to thank David for his dedication to the city. He has grown our investments exponentially. He's been a good steward of taxpayer money, and he's been a pretty good teacher too over the last 6 weeks or so. I've learned a lot and look forward to following in his footsteps. So, thank you.

### **Vehicle & Equipment Maintenance**

Mr. Sharrer: With that, I guess next we have Bill Rosser. Is Billy here?

Kade Haddox: Bill is on vacation this week, so I'm going to cover for him. Year-over-year, Vehicle Maintenance budgets are pretty consistent. We've seen gas prices come down some, so that should help a lot of our divisions. The only big Capital Outlay item for the year is the new roof that was installed, I believe within the last couple of weeks.

Scott Brown: About 3 weeks ago.

Kade Haddox: So, that project has been complete and paid for. Other than that, we're not really buying any big equipment needs in Vehicle Maintenance. I think we bought a Bobcat and some other stuff, a forklift last year. As far as the department goes, we should be in pretty good shape.

Mr. Sharrer: Okay.

Kade Haddox: I can't answer if I had any amount of money, what Billy would buy.

Mr. Sharrer: I already know what Billy would buy. Any questions from the committee? Okay. We'll move on to Mr. Schley.

### **Community Development**

Matt Schley: So, I don't think I'm going to be as fast as Kade, but I'll try. So, the Community Development budget hasn't changed exponentially as always. Our largest account is 303, major projects. That's typically where you see a catch-all project that the city's doing. That's typically where we run it out of. In the past, we've used it for our Summer Concert Series, for different grant matches, and stuff like that. We were able to complete some projects. So you'll see some zeroed-out pieces. And we are asking to bring back our Neighborhood Improvement Grant and our Community Events & Programs. The Neighborhood Improvement Grants allow us to provide some immediate assistance to homeowners who are in dire need. So, think like their stairs fell off their house and they don't have the money to put them back. We help with things like that out of that pot of money. Typically we use it to match other programs. Our Downtown, our Community Events & Programs, that's what we use typically to help sponsor nonprofit events in our community. Think like the Jaycee's fireworks, think Habitat for Humanity, Playhouse Program. That's what we've used that funding for in the past. They've been great projects the last few years, and I foresee us continuing those projects.

And then we go over to like 304. Most of those are, well, they're transfers. But they mainly relate to CDBG grants. We are finishing up our 2021 CDBG program. That's the walking trail through Chaps Run Park. That will be complete in the next few weeks. Then we're going to start ramping up for our 2023 Block Grant in the next few months. Outside of that is pretty simple. We try to keep it that way. We're not buying any trucks or anything like that, so I'll be in the minority today on that.

Mr. Sharrer: Okay. Any questions from the committee?

Mrs. Osborn: Mr. Chair?

Mr. Sharrer: Mrs. Osborn.

Mrs. Osborn: Can you give a little detail about how the Neighborhood Improvement Grants will be decided?

Matt Schley: We've done this the last 3 years. This is our 3<sup>rd</sup> year now. We have a scoring rubric. We take applications on a rolling basis. We modeled it after the CHIP program. So the priority goes to extremely low-income individuals and owner-occupied units.

Mrs. Osborn: That's what I was wondering, if it was in conjunction with CHIP or...

Matt Schley: It's not in conjunction with it, but we modeled it after that criteria.

Mrs. Osborn: Thank you.

Mr. Sharrer: Okay. Anything else from the committee? Anything from anyone? Okay.

### **Airport**

Mr. Sharrer: We will move on to Jim from the Airport, page 21 and page 28. Jim is one of our favorites because he uses that 95-5 formula that we love on Council! What do you got for us, Jim?

Jim Witte: Not too much. Last year, we replaced actually one piece of equipment and looking to replace several more this year, a tractor that fortunately are actually available and got some other projects going on. The Bipartisan Infrastructure Law granted us \$285,000. So we're going to redo the entrance road. And the regular AIP money, we're looking at replacing the beacon and some runway edge lights that are just outdated, and they'll be replaced with LED, so it will be a lot more economical. That's about it.

Mr. Sharrer: Any high profile celebs stopping through?

Jim Witte: Not this year. It's been dry. *(Laughter in the room)*

Mr. Roberts: Mr. Chairman?

Mr. Sharrer: Mr. Roberts.

Mr. Roberts: Jim, how have numbers been as far as planes coming in?

Jim Witte: Good, good. There's actually the FBO will have seven jets on charter by the end of the year. And the FBO also, who is our tenant, built a new hangar that started last August and it is complete now. So he invested another million dollars, and it's full. But he needs another one, which is good.

Mr. Roberts: Thank you.

Mr. Sharrer: Anything else from committee? Okay, thank you very much.

### **Streets & Sanitation**

Mr. Sharrer: Ike, you're up next.

Mrs. Osborn: Look at us go.

Mr. Sharrer: We're rolling through these.

Ike VanDyne: Yes. Hope I'm this quick. Well first of all, thanks for having us. I'll start in with what we got last year for equipment. We got a new street sweeper. I'm sure you've seen it out there. It's a smaller, compact unit, but we can get down some alleys and streets. It's really worked well for us. We also got a new salt bin. If you go over the Memorial Bridge, I'm sure you can see it down in the yard. It's stocked full of salt; we haven't used much. And then we also purchased another asphalt hot box. So we have two of those in our fleet. What that is, is it keeps asphalt to a temperature of up to 250 degrees for days. So we can actually put cold patch for the winter in there, heat it up to about 110 to 150. It helps to shovel it out when it's real cold out. So it's worked well for us also. We also purchased a storage tank for some beet heet. It's a salt additive that we put with our salt now. It helps us treat salt up to 15 degrees below zero to 25 degrees below zero. We haven't really got to really get into it deep this year because we really haven't had much. But I'll take that.

As far as what we're wanting for the Street for this year, we're hoping for a new dump truck that's equipped with snow removal, a crack seal machine. Right now what we do is we buy the material from a vendor, and they give us the crack seal machine to use, but we pay a higher rate for the crack seal. So we'd like to get our own where we can just go down to Plant #6, get our own material, and do it whenever we needed it instead of having to worry if they're coming to get their machine and we can't use it for a month or so when we need to get out and get these streets. And then we're wanting to convert one of our city trucks that we have already on hand that's a boom truck, into a leaf truck. We already have one that you've seen around town. It's got the big snorkel on it with the operation with a joystick. So we're wanting to do another one of those, which two of those will do the whole city with 2 to 3 guys. Where now it takes about 7 to 8 guys. That's what we're needing for this year.

In Sanitation, we're good over there. We got a new recycling truck last year, as you all know, with the grant. I'm sure you've seen it out there with the decals on the side of it. And then for Sanitation, we're wanting to put up another hoop building for a garage for our Sanitation trucks to get them out of the building we're all in right now. And then purchase some more trash totes.

Mr. Sharrer: Very good. Any questions from the committee?

Mrs. Osborn: Mr. Chair? How are the trash totes going? You're out?

Ike VanDyne: No, we just got 800 in. So we're distributing them every day.

Mrs. Osborn: Okay, wonderful.

Mr. Sharrer: I think those have been good for the citizens, but it's been good for us, as well.

Ike VanDyne: Correct.

Mr. Sharrer: And it's helping to keep animals out and that kind of thing. They're heavy enough that when they're filled up, animals are not knocking them down and that kind of thing.

Ike VanDyne: That's correct. It keeps a lot of trash off the streets also being in those bins. We hope to get everybody a couple of those within the next couple of years, and we won't see bags and cans with no lids on them setting around.

Mr. Roberts: Mr. Chair?

Mr. Sharrer: Mr. Roberts.

Mr. Roberts: Ike, how are you doing staffing-wise? Do you have any problems filling positions or are we good?

Ike VanDyne: We're good.

Mr. Sharrer: Outstanding. Anything else from the committee? Anything from the audience? Kade.

Kade Haddox: I'd just like to touch on some of the capital expenditures that we're going to have. I kind of summarized some of the things, but just to put things into dollar amounts. We're going to upgrade almost \$300,000 worth of equipment in Streets alone. We're going to do almost \$900,000 worth of paving. \$400,000 of that will come in grants and roughly \$500,000 will come out of the city's pocket. That doesn't include Maple Avenue is getting paved this year. Typically our share goes towards that. So I don't know what our share will be on that, but we're probably going to do, I would say in the ballpark of \$2 to \$4 million worth of paving in the city?

Scott Brown: Yes.



Kade Haddox: So, it should be a nice year for paving. On the Sanitation side of things, now that we have Sanitation rates where they should be, we're able to continue to buy trashcans and supply those to people, as well as build a new hoop building to store and wash some of our Sanitation trucks to keep things a little cleaner down at the city shop.

Mr. Sharrer: I know being able to sit in on the pre-budget, as you guys sit and talk ahead of time has been helpful to me. And I would like to share with my colleagues on Council sitting up here, they have, again, been good stewards of the public money. We had the unfortunate task of raising fees over the last couple of years with Sewer, Water, and Sanitation. As everyone knows, those prices continue to rise, and they've been very frugal and they've put a lot of thought into where those extra dollars are going. That was really helpful for me to sit in on those and hear some of that stuff. So, thank you very much for that. I appreciate it.

Ike VanDyne: Wayne Avenue also will be paved with Maple.

Mr. Sharrer: Okay.

Mr. Roberts: Mr. Chair?

Mr. Sharrer: Mr. Roberts.

Mr. Roberts: Ike, I don't have a daily interaction with all departments, but every time that I've had interactions with your department, I just want to say they've always been very professional of the utmost. Thank you for that.

Ike VanDyne: Thank you. I'll pass that along to them.

Mrs. Osborn: Mr. Chair?

Mr. Sharrer: Yes.

Mrs. Osborn: Your leaf collection staff are some wonderful celebrities at my house. (*Laughter in the room*).

Ike VanDyne: Thank you.

Mr. Sharrer: Okay, Ike. Scott Bryant with Water. Pages 23 and 26 and 27.

## **Water**

Scott Bryant: Good evening everyone. I'll just touch on some of the '22 highlights and then bring you up to speed as to where we're going in 2023. Just some stats, our water pumping average was 4.3 million gallons a day. That's probably about a 6 percent increase over the previous year. Maintenance items,

Water Maintenance we had 151 breaks in 2022. That is an 11 percent decrease over the previous year. Highlighting some of the '22 projects for the water treatment plant, we bid Phase I of the SCADA Control Project. There's going to be two additional phases before we get that project completed. And we also rehabilitated 2 of the 12 wells we have in operation. Some of the '22 waterline projects that were completed, we did 3100 feet of new water main on West Willow Drive, 1300 feet of new water main on Ridge Avenue, 4500 feet of new water main on Newark Road, 900 feet was a new waterline extension on Military Road, and we started Cliffwood, which is 1400 feet, started that in 2022, and just recently wrapped up that project.

For 2023 waterlines, we're looking at Maple Avenue Waterline Project. We're also going to do in-house a small project at Dresden and Maple Avenue intersection. That's to prep for the paving that is coming up this fall. We've got 1300 feet on the board to do on Woodlawn to replace a line there. And then after that, we're going to start on a phase 1 project on Center Drive. We've targeted that area because we've had some frequent leaks recently in that neighborhood, as well. Some of the other 2023 projects we've got going on is the replacement for Pioneer Tank, which we're moving to Mitchell Avenue. We've got a filter rehab project at the treatment plant. We've got a new well that we're in the process of designing, and we're also looking to rehab Fairview and existing Mitchell water tank. We'll be continuing our valve exercising program, hydrant flushing program. Last year, we started a leak detection program. We picked up 20 leaks from that program, which saved us about a 104,000 gallons of water per day. That's all I have as projects. If Kade or Scott have any additional information as far as the numbers go, that's all I have.

Mr. Sharrer: Okay, and did you mention, do we have some well projects, as well?

Scott Bryant: Yes. We're going to do two more wells this year, 15 and another well to be determined for rehab.

Mr. Sharrer: Okay.

Mrs. Osborn: Mr. Chair?

Mr. Sharrer: Mrs. Osborn.

Mrs. Osborn: The piece of Woodlawn, is that brick or is that concrete?

Scott Bryant: The street?

Mrs. Osborn: Yes.

Scott Bryant: That's pavement.

Mrs. Osborn: It is? Okay.

Scott Bryant: Yes, and most of that line, we're not going to disturb much pavement there. Most of that, we've got significant right-of-way. We can be on the inside of the curb for that project.

Mrs. Osborn: Okay.

Mr. Roberts: Mr. Chair?

Mr. Sharrer: Mr. Roberts.

Mr. Roberts: On those wells, I know we've talked it about it before with Scott I think, but where are we at dollar-wise on per well?

Scott Brown: So, let me back up. To clean or to build a new one?

Mr. Roberts: To build new.

Scott Brown: To build a new one, it's under design right now. We think that when the engineer comes back with a final cost estimate, right around half a million, but keep in mind that the goal is we'll build one new one and take three old ones out. So, even at half a million, we're gaining a lot more water and more efficiency because we're taking out three wells that are anywhere from, the oldest one is about 80 and the youngest one is probably about 55 years, and they're smaller wells. So, the productivity we get out of them is not great, and they're obviously more expensive to run three electric motors than one electric motor.

Mr. Roberts: Thank you, Scott.

Mrs. Osborn: Mr. Chair?

Mr. Sharrer: Mrs. Osborn.

Mrs. Osborn: I know you spoke about the program to find some leaks. How is our overall water loss? Has that improved at all?

Scott Bryant: We're probably, if I recall right, we're about 32 percent on our water loss. So it's dropping a little bit each year as we install new lines and get aggressive with the leaks and the introduction of the leak detection program, to kind of get out in front of it a little bit.

Mrs. Osborn: Right.

Mr. Sharrer: Yes, Dan.

Mr. Vincent: So with that, I don't know if you have any insight to as far as you talked about 11 percent less breaks, only 151 this year, and that's great. Is that hopefully due to replacing the lines? Or is it just because of better weather and fewer breaks?

Scott Bryant: I think it's a combination of both probably. You know, that's through December. So, you know we had that cold snap in December where we had several breaks. But overall, it's replacing a lot of these lines, like Newark Road was problematic, Cliffwood was problematic. So those will help significantly.

Mr. Vincent: Okay, good. It makes me happy that the line replacement is paying off and in the long term will pay off. Thank you so much.

Mr. Sharrer: And I don't know which of the Scotts to direct this to, but we have talked about the meter replacement project and that kind of thing. Where does that sit?

Scott Brown: Sure. It was a tough one. In 2020, we were really pushing hard to do a full blown water meter replacement project citywide. Rough numbers would have been around 12,000 water meters. What we found out is over the next two years, as pulling yourself out of the pandemic, that the supply of things was nonexistent. And so it didn't make a whole lot of sense to try and go through a meter project when you couldn't get any water meters. We had put in a small order of about \$30,000 to try and buy water meters in about February 2022, and they didn't show up until December. So you can see if we tried to order 12,000 meters, they weren't getting here. So actually Scott and I just had a meeting this morning and discussed that, and we have some options. We still have the engineering firm that we worked with a couple of years ago to start the process. There's also some other options that are kind of new, you know how things always pop up that might be a better option to do a replacement, just a different way of going about it. So, I guess the best way I could put it is that we're hoping that supply is catching up, and it makes sense to do a water meter replacement project of that size now. And we just need to figure out what's going to be the best way to do a project of that size.

Mr. Sharrer: I know it was something that was entertaining to me to look at the meters that could communicate back and forth from Utility Billing, and you could control them from Utility Billing and that sort of thing.

Scott Brown: Yes, and that was one of the things that we spent a lot of time looking at. And of course, just in a short amount of time with all technology, right? It's almost all replaced. It's like, gosh it just feels like it was literally yesterday. And now everything we looked at two years ago is completely different. But, you had a couple of different options with the same brand meter. One was, you know, a less intelligent meter or a more intelligent meter. What we had hoped was that you could buy some of both. What we learned at that time was it was an either/or. So, we're going to have to go back and revisit and see now a couple years later, what has the market put out there? And go from there. So, we hadn't gotten to the point where we were truly ready to pull the trigger because we were still trying to sort out all the details, and then chaos kind of happened and so we're just in a kind of a holding pattern to decide when it makes sense to really kick that process back off again.

Mr. Sharrer: Very good. Anything else from the committee? Anything from the audience? Thank you, Scott, appreciate it.

## **Parks & Cemetery**

Mr. Sharrer: Next up, we have Duff Bailey.

Howard "Duff" Bailey: Hello everyone. I'll give you a little recap on 2022. We spent a lot of time in the parks putting a lot of things in and doing a lot of repairs. In Riverside, we put some basketball courts in, worked on the pickleball courts, and a disc golf course was put in. We did picnic tables. We did a concrete pad and put grills in. Keen Street Park, we put in a sunshade and did some new signage and benches. Sheridan Street, we did new fencing, playground equipment, signage, sunshade, benches, trashcans, some more benches. At Zane Landing, we did some benches and trashcans and paved the rest of the bike trail and the parking lots out at Riverside. Chaps Run, we put a new bridge in and some benches. So we were real busy in 2022 and plan to be real busy in 2023.

Scott Brown: Maybe I can add some numbers to it, as well. Just at Riverside alone, there were two tennis courts that were out there. People weren't using it for lots of reasons. One, they were not in very good shape. Also, it just doesn't seem to be as popular as it once was. So, pickleball in our area has taken off. And so we spent about \$25,000 to \$30,000 and converted those into pickleball courts. We resurfaced the entire asphalt surface of the tennis courts and then hired a company. The same company that does all of the tennis courts for Zanesville High School we hired. They were here, so they just basically came down. And after they were done at Zanesville High School and did ours and turned those into pickleball courts, put in all new netting, and then we put in fencing. So we created six brand new pickleball courts down there. We only had three before at Maple Hill. Now we have nine in the city. The nice thing about paying a company to do it is that they're competition ready. So if the local organizations here want to have a tournament now, they have a place where they can have a legitimate tournament.

And then Howard also came to me and asked about the basketball courts, and I said yes, go for it. So they took down all of the old basketball goals and all the stuff that was at Riverside, and put in all brand new basketball poles with glass backboards. We resealed that entire basketball court, and then we'll try and paint it this year as well. Over the course of two summers, we spent about \$110,000 in asphalt internally and repaved the entire front parking lot where the softball and the soccer and the basketball and the pickleball. That whole big front parking lot there is now done. And then where Howard is talking about where the picnic tables and the grill and all of that stuff is would be on the river side of that parking lot there that was a grass strip that was kind of useless grounds. So we turned it into useful property.

We have a local group of employees that play disc golf. They asked if they could set up disc golf in the city. I said yes, go for it. So, they set it up. It was 100 percent them. All we did was order all the stuff. The employees did it all, laid it all out themselves, and I think we have 18 holes out there. Because they cared about it so much, I think it's probably one of the top ones in our area because of that, for that reason, because they wanted to play something that they enjoyed. So, it's really nice. We cleaned out all the woods in the back that had been just kind of wasted. You know, mosquito land. So now you can play disc golf through that whole area as well. So Riverside really got a lot of attention last year.

But then also, as Howard point out, we did a lot of work at some of the other parks, including Chaps Run and Zane Landing, as well. I noticed when we were down there, there was no place to sit to eat lunch,

for some reason. There's a lot of stuff there, but nowhere to sit to eat lunch, so we put in tables and benches and that sort of thing. And then Howard mentioned some of the other ones that we did. But I thought it was important that you understand the amount of money that we did invest financially into these facilities.

Mr. Sharrer: And forgive me, I haven't been out by. Have we replaced the signage for Riverside?

Scott Brown: So, internally in the entire park, we put in all new signage and then wayfinding signage to tell people how to get from point A to point B inside the park and all that stuff. We even put a new sign out on, what's the road?

Duff Bailey: Old River Road? Or the River Road?

Scott Brown: Yes, whatever it is. 666. It basically says, make a left here. As far as that signage, we have upgraded that sign. We have not gone from the park though out towards, let's say State Route 60.

Mr. Sharrer: I was just thinking of the sign that when you drove by and you were getting ready to take the left into Riverside, that sign, the old wooden sign that said "one of Ohio's finest softball facilities," or whatever. And you couldn't see it.

Scott Brown: We did. Yes, I agree. That was one of the first things we attacked, I guess would be a good term for it. It was poor signage.

Mr. Sharrer: Perfect. That's awesome.

Mrs. Osborn: Mr. Chair, that's what I was going to say is that I was there when there were multiple sporting events going on and folks were at Kidzville and the dog park was hopping, and it was really nice that that signage was there, the wayfinding, because people knew right where to go that were from out-of-town. So, it made a good impression.

Mr. Wolfe: Mr. Chair?

Mr. Sharrer: Mr. Wolfe.

Mr. Wolfe: Howard or Scott, is there a comprehensive plan for the stadium? I know you got \$100,000 in this budget and we've talked about lighting. Is there an overall plan for the stadium?

Scott Brown: So, in 2020 we did draw or draft up a, we hired an engineer for a lack of a better term and put together basically a comprehensive design for a full rehab of the entire facility. In the 2021 dollar figures, it was about \$2.4 million. I don't know exactly what the dollar would shake out if we tried to do the whole thing today. But, yes, there is a full schematic drawing of things to be done at Gant Stadium. The first project selected was the lights, which I believe was kind of a comprehensive selection by committee and administration.

Mr. Wolfe: So, that will be done in '23?

Scott Brown: The lights are. We have an engineering firm that's an electrical engineering firm specifically out of Columbus that took that schematic, and then the missing part was how to power it. And so, their job then is to figure out how to get the electricity from AEP's transformers down to our site and then basically we can bid that whole thing out. The goal, we hope, is that we can have it bid out by late summer. And depending on how accessible the materials are, it's not unrealistic to think that they'll be in the ground and ready to go before next baseball season.

Mr. Roberts: Mr. Chair?

Mr. Sharrer: Mr. Roberts.

Mr. Roberts: Brad, that was the money that we used out of ARPA a few weeks ago.

Mr. Wolfe: Right.

Mr. Sharrer: And I asked that same question because I didn't see where that money was budgeted. Kade and Scott informed me that that's in a separate line item through the ARPA funds.

Kade Haddox: ARPA is fund 3S3, I think. 354.

Scott Brown: Yes, and maybe for everybody's benefit, the reason that it has to stay there is the auditors, not specifically the City of Zanesville's auditors, but auditors in general at the state and federal level, can track things when they stay in that line item. They had requested that Kade leave all of that money in and out through there so it can be better tracked as opposed to trying to move it into a different fund and then try to show at a later date where it came from.

Kade Haddox: Brad, to answer your question on the \$100,000 in general fund, that's always just been used as a placeholder for routine maintenance that pops up at the stadium. That's not budgeted for the lights. Obviously as we just mentioned we're going to use the ARPA funds to pay for the lighting. So, it does cost taxpayer's dollars, but it's not coming out of the city's end, if that makes sense.

Mr. Wolfe: Thank you.

Mr. Sharrer: Anything else from the committee?

Mr. Roberts: Chaps Run looks great.

Scott Brown: Perhaps the only thing I would offer is that we are doing it an extensive tree planting in the parks, and that's happening in the next month. I'm not going to put Howard on the spot, but we took out quite a few trees with the Francis Street Drainage Project. And so as part of that project, we needed to replace trees that we took out. So, obviously it didn't make sense to put them right back in the middle of Francis Street Drainage, right? So we are putting them in various parks. Quite a few of them are going

in at Riverside, primarily because the canopy at Riverside is aging out. So if you don't put in replacement now, you're going to end up with a lot of bare spots. But there are multiple parks that are going to get new trees this spring.

Mr. Sharrer: Outstanding.

Kade Haddox: In the last four years, we've spent over a million dollars in park improvements alone. That doesn't include staff or anything; that's just physical assets and upgrades.

Mr. Sharrer: Okay. Thank you, appreciate it.

### **Sewer**

Mr. Sharrer: And next, I think we have Sewer, pages 24, 26, and 27 in your program.

William Randles: Hello everyone. I'll just start off with saying, I want to thank all of you for the hard work that you guys did last year. Personally, last year was very productive and a great year for the sewer treatment plant and collection system. The sewer treatment plant treated a total of 2.8 billion gallons of effluent wastewater. The monthly average was 235 million gallons. The total amount of cake sludge that was processed was 1210 dry tons. The Sewer Maintenance Department cleaned over 20 percent of the sewer collection system. We want to say that we greatly appreciate your overall approval of the sewer rate study. The city will be set up for the next 5 years for our facility to operate efficiently. Looking at it this year, for this year the sewer treatment plant will be purchasing a new Peterbilt dump truck. The dump truck will probably roughly cost \$175,000. For this year, the first of January, the CSO project started. This project, I'm glad to say, is moving along very nicely with no issues so far. Kendrick Construction has one street complete so far and will soon have the second street completed.

This year we'll be working with CTI Engineering Company on the Wastewater Treatment Plant Capital Improvement Project. This project will be focusing on the several needs for the treatment plant. It should be a very exciting journey. CTI has been very wonderful so far to work with, and we're excited. With that, I just want to say, thank you very much for your time. Any questions?

Mr. Sharrer: Any questions from the committee? Anything to add (to Scott Brown)?

Scott Brown: I guess just to say yes, we thank you again. I know it was a lot of hard work, not only for us but for you too to look at rates across the board. Wholeheartedly from the administration, we appreciate your support in that. We are in the very beginning stages of developing a plan for an upgrade at the wastewater plant. So we'll be bringing updates as time goes along as to where that project rests. Outside of that, no, I don't have anything else to add.

Mr. Roberts: Mr. Chair?

Mr. Sharrer: Mr. Roberts.



Mr. Roberts: Scott or William, I see we've got about a ten percent increase in salaries and wages from '22.

Kade Haddox: Yes.

Mr. Roberts: Why?

Kade Haddox: We just gave a 9 percent raise.

Mr. Roberts: But everything else, I mean budgetary-wise, everything else is much less at least from what I saw. That's the only one that I saw that stuck out.

Kade Haddox: Just so you know, as a rule of thumb, I increased everybody's salaries and wages roughly ten percent and didn't subtract out longevity payments. So it should have been pretty uniform across the board as the 10 percent increase in all salaries and wages from year-over-year budget.

Mr. Roberts: So, you took the longevity out on the back end?

Kade Haddox: I didn't. I left the longevity in as a placeholder and just increased by 10 percent.

Mr. Roberts: Okay.

Kade Haddox: Not all funds needed the full 10 percent. So, for instance, in Sewer, if we were over budget by \$300,000 or \$400,000 last year, I didn't necessarily increase 10 percent because it already had enough money budgeted there. But for the most part...

Mr. Roberts: I just didn't know if we were looking at any new positions or anything like that?

Kade Haddox: No.

Mr. Roberts: Okay.

Scott Brown: No, I wouldn't say we're fully staffed, but the reason we're not fully staffed is just because of either retirement or transitions. So, we did not create any new positions. So, the salary demands shouldn't have changed because the maximum strength stayed the same. So, I apologize. I can't speak to an anomaly of the sewer's salary and wages versus all the others. They should've probably been pretty flat. But Sewer did not have any new positions created.

Mr. Sharrer: Okay. Any other questions from committee? Anything from the audience?

Kade Haddox: And if you look at like Water, Water is an increase of 10 percent, as well.

Mr. Roberts: I just looked, Kade, and I'm not trying to drag this out. But if you look at Vehicle and Equipment Maintenance, '22 budget was \$445,000. '23 budget is \$445,000.

Kade Haddox: Yes, like I said...

Mr. Roberts: Did we amend the '22 budget when we gave the percent increase?

Kade Haddox: So, originally Vehicle Maintenance, if you don't recall, last year or the year before, we talked about having seasonals in there, 4 or 5 seasonals. We never actually did that because we ended up getting fully staffed after we were able to hire people. So, in that fund specifically we're no longer budgeting for seasonals. We're now fully hired. So there's not really a need for an increase to cover the wages.

Mr. Roberts: Got you. I was just curious.

Kade Haddox: Yes, so there are a couple of anomaly funds, but for the most part, the rule of thumb has just been to increase salaries and wages 10 percent across the board for budgeting.

Mr. Roberts: Got you.

Mr. Sharrer: Okay.

Mr. Sharrer: The last on our agenda, thank you.

William Randles: Thank you.

#### **Public Service Director**

Mr. Sharrer: The last on our agenda, well for this purpose, is Scott Brown.

Scott Brown: I think we pretty well covered everything. The one part maybe we didn't discuss was the new park, Confluence Park. Matt had to go, but he worked quite hard on getting that entire grant application put together. Once we got funded, then he and I worked together as a team, and we were able to get that entire project underway, built, and paid for all in 2022. So, it's a nice 9 acres, I believe roughly right there along the river. You can see part of it from the Y-Bridge with the ADA concrete ramp that gives fishing access. And then there's quite a bit of it that's tucked, by design, that's back in the wooded area there that all has mulch walking paths. And then there's another fishing pier that's in a different part of the park. Right now, it doesn't look like a whole lot because everything's dormant. In a couple of months when you start to see things bloom and take off, you'll see kind of the genius of the park. The majority of the park's center portion is going to be mostly wildflowers and native species. And then the walking trail basically takes you in and around. There's a wetland through there, so we built a bridge over the top of the wetland. Some of the sandstone that they used for that came from the temple and so is kind of a reuse for some of those sandstone foundations in that area. I think it's a really nice park. It was designed to be what they call kind of like a low impact park. You know, it wasn't designed to have playground equipment or play basketball. It was just a place for people to basically go for a 10-minute walk and kind of go through it and then go on back out and enjoy the rest of their day. And I think

it's turned out to be a really nice little area for the city. And in a few months when everything finally blooms, I think you guys will be really impressed with what's there.

Mr. Sharrer: And with that Scott, our former colleague, Ms. Gildow, has some benches.

Scott Brown: So, there's two benches that are in the City Hall foyer. And to be honest with you, I didn't think that that would be my position to install them. I figured somebody would do it and come up with a dedication, and they'll just let me know, and I can have them delivered and then it can take place. But I didn't think I was really the right person to lead that. So I will wait, and when the right person says we're ready to go, I will have the benches delivered, and we can do that.

Mr. Sharrer: Appreciate it. Okay.

### **Resolutions and Ordinances**

1. **Ordinance 2023-28** – An Ordinance providing appropriations for use during the Fiscal Year 2023, and declaring an emergency.

Mr. Sharrer: With that, we have the 2023 Ordinance, 2023-28, which is our budget. And there is an ordinance. We need some recommendations for Council. So I'll entertain a motion for that.

Mr. Roberts: Mr. Chair?

Mr. Sharrer: Mr. Roberts.

Mr. Roberts: I recommend to Council as a whole we pass the budget as an emergency.

Mr. Sharrer: I have a motion. Do I have a second?

Mr. Wolfe: Second.

Mr. Sharrer: Second from Mr. Wolfe. Any discussion? Okay. All those in favor of recommending to Council passage of the budget as an emergency, signify by saying aye.

A voice vote was taken. All present were in favor. None were opposed. Motion carries.

Mr. Sharrer: None left to oppose. And with that, this is my last official committee meeting. It's been an honor. I appreciate it. I look forward to President Vincent naming a chair, which I think is sitting next to me here. Congratulations, Mr. Roberts.

Mr. Roberts: Thanks.

Mr. Sharrer: With that, I will entertain a motion to adjourn.

Mrs. Osborn moved to adjourn, and it was seconded by Mr. Wolfe. Mr. Sharrer asked for all in favor of adjourning to say aye. All present were in favor. None were opposed. Motion carries.

The meeting ended about 5:56 p.m.

**Regular scheduled meetings with the next dates as follows:**

Monday, April 17, 2023	Monday, July 17, 2023	Monday, October 16, 2023
Monday, May 15, 2023	Monday, August 21, 2023	Monday, November 20, 2023
Tuesday, June 20, 2023	Monday, September 18, 2023	Monday, December 18, 2023

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Billie Corns, Clerk

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Andy Roberts, Chairperson

ORDINANCE NO. 2023 – 38  
INTRODUCED BY COUNCIL

AUTHORIZING THE PROPER CITY OFFICIAL TO PROVIDE FUNDS  
TO TRANSITIONS, INC., FOR SUPPORT OF OPERATIONAL  
EXPENSES TO PROVIDE SHELTER AND PROGRAMS FOR VICTIMS  
AND FAMILIES OF DOMESTIC VIOLENCE IN OUR COMMUNITY

WHEREAS, Transitions Inc., operates Domestic Violence advocacy and support services within the City of Zanesville; and

WHEREAS, the funding provided to Transitions Inc., is necessary to provide support programs and daily operational functions related to the sheltering and care of local Domestic Violence victims; and

WHEREAS, the City feels financially supporting Domestic Violence services is in the best interest of the citizens of Zanesville.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, Ohio, that:

SECTION ONE: The proper city official is authorized to provide local funding to Transitions Inc. Said funding shall be in the amount of \$25,000.00, to be paid from account number 201-1111-53299.

SECTION TWO: This ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED \_\_\_\_\_, 2023

ATTEST: \_\_\_\_\_  
Billie Corns  
Clerk of Council

\_\_\_\_\_  
Daniel M. Vincent  
President of Council

APPROVED: \_\_\_\_\_, 2023

This legislation approved as to form:

\_\_\_\_\_  
Donald L. Mason  
Mayor

\_\_\_\_\_  
Law Director's Office